## DOC044 TRADE REFERENCE REQUEST



Dear Sir or Madam,

We understand you have been trading with be very grateful if you could provide us with a trade reference for them.

Are the following details correct?

Approx. how much do they spend per month? £ What are your credit terms? Days Are payments: Early / Prompt / Late Have you noticed any significant changes in their payment or ordering pattern recently? Yes / No If yes, please give details :

Please give details of any other information which you may find relevant:

Company Name:

Name:

Position:

Signed:

Date

Please return by email to <u>annette.robinson@hazchemsafety.com.</u> Thank you for your time and help, it is much appreciated. The above information will be handed in the strictest confidence.

Yours Faithfully



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Hazchem Safety Ltd, Great Slade, Buckingham Industrial Estate, Buckingham, MK18 1PA, England T. +44 01280 841400 (Buckingham) T. +44 01224 707468 (Aberdeen) E. sales@hazchemsafety.com and we would

hazchemsafety.com